

Ilchester Elementary School



School Hours

Arrival

First bell, doors open at 9:10
Late bell rings at 9:25

*All students will enter through
the front doors*

Dismissal

Car riders will be dismissed to
the car loop *through the
front doors* at 3:50

Walkers will dismiss through
the *cafeteria doors* on the
blacktop at 3:50

Bus riders are dismissed at
3:55

Dear Ilchester Families,

We are so excited to begin the new school year! This communication includes some important updates we have made to improve our arrival and dismissal procedures. Safety is our priority! Thank you for your partnership in ensuring arrivals and dismissals are safe, quick, efficient, and safe for our children.

Bus Dismissal

To ensure the safety of our students, we are minimizing activity in the bus loop during dismissal. Busses will pull in and fill each available space. Our students will be called out to board their busses when most busses have arrived. Parking and movement of all other vehicles will not be permitted in our bus lane during arrival or dismissal (arrival: 9:10-9:25, dismissal: 3:50-4:00).

The first week or so of bus dismissal will take some extra time. Our busses come to us from other schools, so they are sometimes delayed in arriving at Ilchester as new routines are established. We are also very careful to account for our students to make sure that everyone gets home safely. Thank you for your patience!

Families can help by sending students to and from school on the bus from the very first day. Staff members will greet each bus and make sure children find their way to their classrooms. It also helps bus drivers get to know and look for your child. Changing a child's mode of transportation after the first few days of school can be confusing and stressful as they have to learn a new routine all over again. Please send your child as a bus rider from the start if this is going to be your regular routine!

Please note the following change in dismissal:

Walkers will now exit out the cafeteria doors to the blacktop for dismissal. Students will continue to come in through the front doors upon arrival.

Car Rider Notes

Parent Responsibilities-Arrival

Please:

- Do not let your child out of the car before 9:10 a.m. There is no staff supervision prior to 9:10 a.m.
- Stay in line and do not pass other cars-never bypass the line.
- Drive up as far as possible so there are no spaces between cars.
- Have students exit on the passenger side of the car. Adults should never get out of the car.
- Be ALERT and look for directions from staff.
- Parents must walk children into the front office and sign them in if you arrive past 9:25.

Parent Responsibilities-Dismissal

- Be on time (3:50) to pick up your child/children.
- Stay in line and do not pass other cars-never bypass the line.
- Drive up as far as possible so there are no spaces between cars.
- Stay in your car.
- Be ALERT and look for directions from staff.
- Do not let your child get into the car until you have reached the designated pick up area.

Student Responsibilities-Arrival

Please:

- Walk to the front door as quickly as possible. Never walk between cars. Stay on the passenger side of the cars and listen to staff members.

Student Responsibilities-Dismissal

Please:

- Pay attention and look for your car.
- Walk to your car, and stay behind the red line until you reach your car.
- Listen to staff members.

General Rules

- Please park only in marked parking spaces in the side lot when visiting the school.
- Do not park on the curb of islands as we've had accidents as cars back out of parking spots.
- Do not park in handicapped parking spaces unless you have a proper parking permit.
- Do not park in fire lanes.
- Please do not drop off or pick up students from the shoulder of Ilchester Road. Parents must pick up and drop off students using the car rider loop.
- Never leave cars unattended in the car loop.
- The front bus lot is closed for cars from 7:45-9:30 a.m. and 2:45-4:05 pm.

